

Office Use: ___ Fee Paid ___ Payment Number ___ Processing Number ___ Full Day ___ Half Day



Living Christ Preschool 2023 Summer Application

110 North Gammon Rd, Madison WI 53717
608-829-3598 ~ lcpdirector110@gmail.com

Check box if your child is a returning student Requested Start Date: _____

Child's Name _____
(First) (Middle) (Last) (Nickname)

Birthdate: _____ Age as of 5/25/2022 _____ Gender ___ Male ___ Female

Address: _____

Paternal Guardian Name: _____ Cell (____) _____

Paternal Guardian Workplace: _____

Work Phone (____) _____ Occupation: _____

Paternal Guardian e-mail: _____

Maternal Guardian Name: _____ Cell (____) _____

Maternal Guardian Workplace: _____

Work Phone (____) _____ Occupation: _____

Maternal Guardian e-mail: _____

Emergency Contact (other than parents): _____ Cell (____) _____

Address: _____ Relationship: _____

Authorized Pick-Ups: Other than parents, persons who are authorized to pick up the child.
If none, write (None)

Name: _____ Relationship to child: _____

Address: _____ Phone (____) _____

Name: _____ Relationship to child: _____

Address: _____ Phone (____) _____

Connection:

How did you hear about Living Christ Preschool? _____

Religious Affiliation _____ Your Local Place of Worship: _____

Would you like to know more about the Lutheran Church of the Living Christ? ___ Yes ___ No

Physician/Medical Facility Information

Name of Child’s Doctor/Hospital: _____

Doctor/Hospital Address: _____

Doctor/Hospital Phone Number: _____

Describe any allergies or other special physical or emotional needs your child may have: _____ (N/A)

Yes No I give consent for emergency medical care or treatment to be used only if I cannot be reached immediately.

Yes I acknowledge that there are no pets at Living Christ Preschool.

Permissions/Authorizations:

Yes No I give consent for my child to participate in field trips and activities during operating hours

Yes No I give consent for pictures of my child to be used for display in the preschool/church

Yes No I give consent for pictures of my child to be used for advertising purposes (Facebook, website)

Potty Training: If your child is 3+, are they potty trained? _____ Yes _____ Almost _____ No

Home Language: If English isn’t your primary language, what language is spoken at home?

Key Fob policy

- Each family will receive one key fob. If both parents share pick up/drop off responsibilities, please talk to the office about a second fob
- When you enroll your child, there will be a \$10 Fob Fee on your first bill. On your child’s last day when you return your fob, \$10 will be refunded to you.
 - This fee will also be applied for any additional fobs your family may ask for.

Parent Handbook Agreement

_____By initialing this line, I acknowledge that I have read the Living Christ Preschool Parent Handbook found at <https://www.living-christ-preschool.com/student-forms> and that I agree to abide by all policies and procedures stated therein. (Hard copies are available upon request)

Parent/Guardian Signature: _____ Date: _____

Enrollment Contract

Fees: Please initial each line to acknowledge your understanding of these fees

_____ An application fee of \$60 (\$30 for currently enrolled students registering by February 22nd) is due when this application is turned in; applications will not be processed until this fee is paid. This fee is non-refundable.

_____ Supplies from the supply list will be brought in on the child's first day of school. (Students enrolled for the 2021-2022 school year do not need to provide supplies.) If the family chooses, they may instead pay the \$90 supply fee. If no supplies are brought in, the \$90 fee will be assessed on the next invoice.

Tuition: Please initial each line to acknowledge your understanding of these policies

_____ After the first invoice to confirm your child's spot, invoices will be sent on the first of each month, for a month in advance. (May's invoice will be sent in June). Invoices are due by the 10th of the month they are sent out.

_____ If tuition is not paid by the 10th, there will be a \$20 late fee added. An additional \$20 will be assessed for every 5 days the invoice remains unpaid. If an invoice remains unpaid through the end of the month the child's enrollment may be terminated.

_____ Tuition must be paid to hold a child's spot. Long term absences will not be refunded tuition.

_____ A \$10 No Call/No Show fee will be assessed if your child is not to school by 9:00 am and their absence has not been reported. Please send a message through Brightwheel if your student will be late or absent.

_____ Tuition may be paid via cash, check made out to Living Christ Preschool, or on-line through Brightwheel (additional fees may be applied by Brightwheel).

_____ Parents must be able to access the information on Brightwheel, either through the app, or on a computer. This is our main method of communication between LCP, staff, and parents.

Withdrawal: Please initial each line to acknowledge your understanding of these policies

_____ If your child will be unenrolled, we require a 30-day written notice. Any outstanding invoices must be paid.

_____ If a child has needs that cannot be met or is negatively impacting the learning environment and safety of others, we reserve the right to terminate the child's enrollment. See Parent Handbook.

_____ At any point, for withdrawal or otherwise, paid tuition and fees are not refundable.

Parent/Guardian Signature _____ **Date** _____

Summer Camp Weekly Tuition

Half Day (M-Th) 8:30-12:30	Half Day (M-F) 8:30-12:30	Age of Child	Full Day (Minimum 3-days) 7:00 until Close		
			Weekly	Weekly	As of May 25 th
\$220	\$260	Lambs: 0-1 Year	\$270	\$340	\$415
\$200	\$235	Lions: 1-2 Years	\$255	\$320	\$390
\$180	\$210	Bears: 2-3 Years	\$240	\$300	\$340
\$160	\$185	Zebras: 3-5 Years	\$210	\$260	\$315

All students will need a parent provided, nutritious lunch.

Full Day Students

Please mark the days you wish to attend.

Weekly schedules will remain consistent for each week enrolled.

Monday Tuesday Wednesday Thursday Friday

Please indicate your estimated drop off/pick up times:

____ I will be paying in full for the summer to receive a 5% discount (due by May 10th). Applications must be turned in by April 20th to receive this discount.

____ I will be paying monthly for the weeks I have requested

Other Fees

- Application Fee: \$60 required before application will be processed (\$30 for currently enrolled students before February 22nd.)
- Late Pick-Up fee of \$10 per 10 minutes after end of day (12:30pm for half-day students or 5:00pm for full-day students)

Parent/Guardian Signature: _____ Date: _____

Application Fee of \$60 (\$30 for currently enrolled students before February 22nd) is required before application will be processed - Registration Fee and Tuition are NON-REFUNDABLE

** Families attending at least 6 weeks and paying Summer Tuition in full by May 10th will receive a 5% discount**

	Week	Theme—Adventure is Out There	Requested
1	May 30-June 2	Firemen: <i>Firey Furnace</i>	
2	June 5-9	Police: <i>Saul Becomes Paul</i>	
3	June 12-16	Construction Workers: <i>Nehemiah</i>	
4	June 19-23	Parents: <i>Timothy</i>	
5	June 26-30	Teachers: <i>Jesus in the Temple</i>	
6	July 3-7	Doctors/Health Care Professionals: <i>Luke (Closed July 4th)</i>	
7	July 10-14	Army: <i>David and Goliath</i>	
8	July 17-21	Government Officials: <i>Esther</i>	
9	July 24-28	Navy: <i>Noah's Ark</i>	
10	July 31-August 4	Farmers: <i>Joseph in Egypt</i>	
11	August 7-11	Pastors: <i>Samuel (Closed August 10th for a Teachers' Conference)</i>	
12	August 14-18	Judges: <i>King Solomon</i>	
13	August 21-24	You!: <i>Jesus Loves the Little Children (Closed August 25)</i>	